



QSC Expos, LLC  
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# APPLICATION FOR EXHIBIT SPACE

We hereby make application for exhibit space at the Reno Quilting, Stitches & Craft Expo and/or the Ohio Sewing & Quilt Festival and/or the Nebraska National Quilt Festival as indicated below. We agree to abide by the terms and conditions set forth by QSC Expos, LLC. I understand this application becomes binding as a contract when executed by QSC Expos, LLC.

### BOOTH PAYMENT:

Remittance of the full amount of the booth charge—**OR**—a deposit of one-half of the full amount is due upon receipt of the contract, with the balance due 60 days prior to the Expo date. Booths contracted less than 60 days prior to the Expo date require the full amount upon receipt of the contract. Booths will not be assigned unless deposit has been received. **Payment may be made by Cash, Check, or Credit Card.**

### CANCELLATIONS:

An administrative fee of \$150.00 per 10 x 10 is non-refundable. The balance of the booth fee is refundable provided the cancellation notice is received in writing by QSC Expos, LLC, no later than 60 days prior to the Expo date. The balance of the booth fee is non-refundable when cancellation (regardless of reason) is received less than 60 days prior to the Expo.

## BOOTH PRICES

\* Includes 8' drape back wall, 3' sidewalls & booth ID sign  
 Tables, chairs, electric are NOT included in the booth price.

- 4'D X 10'W Tabletop Area  \$ 300.00  
(Tabletop area includes, 8'H Backdrop and 8' draped Table)
- 10'D X 10'W  \$ 675.00
- 10'D X 15'W Limited  \$1,050.00
- 10'D X 20'W  \$1,225.00
- Additional 10' X 10'  \$ 575.00
- 8 FT High Wall **(Advance cost)**  \$ 20.00
- Make &Take Project Booth (1) per Exhibitor  \$ 225.00
- Quilting & Stitches Non-profit (Comp)  Requirement:  
 Exchange website links & Expo info in your newsletters

## CLASSES / FASHION STAGE

We are interested in offering a:

- Seminar  Workshop (hands-on)
- Fashion Show  Stage Presentation

## PRODUCT / SERVICES OFFERED

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## SHOW/EXPO LOCATION

Location	Dates	Booth Cost	Deposit	Balance Due	Date
<input type="checkbox"/> Reno, NV.....	June 30, July 1-2, 2011	\$ _____	\$ _____	\$ _____	04/29/11
<small>Grand Sierra Resort—Silver State Pavilion</small>					
<input type="checkbox"/> Cincinnati, OH.....	Sept. 8, 9, 10, 2011	\$ _____	\$ _____	\$ _____	07/09/11
<small>Sharonville Convention Center</small>					
<input type="checkbox"/> Lincoln, NE.....	Oct. 20, 21, 22, 2011	\$ _____	\$ _____	\$ _____	08/17/11
<small>Pershing Center</small>					

PAYMENT METHOD:  VISA  MASTERCARD  DISCOVER  CHECK  CASH

CREDIT CARD # \_\_\_\_\_ EXP. DATE: \_\_\_\_\_ CSV# \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**EXHIBITOR INFORMATION:**

Company Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Cell: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Website: \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_ Date: \_\_\_\_\_

I have read, understand, and agree to abide by the Terms and Conditions of this contract. I have checked Visa / Mastercard / or Discover, and authorize the above amounts to be charged to my Credit Card.

**Credit Card Automatic Payment Plan for BALANCE due Once the deposit is made**

Pay Balance on Due Date

\* \_\_\_\_\_  
 Authorized Signature Dt: \_\_\_\_\_

# Exhibit Contract

## 1) PAYMENT REQUIREMENTS

A deposit of 50% of the rental fees must accompany the contract to secure your booth. The balance must be paid 60 days prior to the Expo. Full payment is due for any contracts received 60 days prior to the Expo.

## 2) BOOTH ASSIGNMENT

Although booth reservation is mutually agreed by the Exhibitor and Expo management, final assignment is the proprietary right of Expo management. Every attempt will be made to locate the exhibitor in the booth and/or booths that were reserved, under extenuating circumstances, the booth locations can be reassigned without approval of Exhibitor. Exhibitor shall not assign or sublet a portion or the entire booth space without prior permission from show management.

## 3) BOOTH CONSTRUCTION

Each booth will contain 8ft curtained backdrop and 3ft. high curtain side dividers and identification sign.

## 4) EXHIBITOR REGISTRATION

Exhibitors may initiate booth construction after checking in at the show site registration office. All exhibitor employees, agents and other authorized representatives must register. No one will be permitted in Exhibit Hall without an Exhibitor Badge. Set up will be the day prior to the Expo opening. Detailed information will be sent to all exhibitors 45 days prior to the show.

## 5) ARRANGEMENT OF EXHIBITS

Exhibitors must be confined within the perimeter of their booths. Personnel will not work in the aisles. Back drops must NOT exceed 8 feet, without prior permission from Expo management. Booth designs must be such as not to obstruct the view or interfere with the exhibits of others. Exhibit will not extend beyond the 10 foot depth of assigned booth.

## 6) LABOR

Exhibitors are responsible for providing or arranging all necessary labor transporting, uncrating, erecting, dismantling and crating back displays. Shipping and Drayage may be arranged through the Expo decorator.

## 7) EXHIBIT STAFFING

All exhibits MUST be staffed during show hours by at least ( 1 ) one person. Exhibitors are requested to be in their booth at least 15 minutes prior to the Expo opening.

## 8) EXHIBITOR

Hereby agrees to indemnify, defend, protect, hold harmless and save (QSC Expos, LLC) harmless from any and all claims, demands, suits, liability, damages, loss, costs, attorney fees, and expenses of any nature, which might arise out of any action or failure to act of the (EXHIBITOR) or any of its agents, employees, representatives or assignees, including but not limited to, claims of damages or loss of property, harm, injury, or death to the person or any of the APPLICANT'S or any of its agents, employees, representatives or assignees (EXHIBITORS), encouraged to insure themselves against all loss and claims, and hold (QSC Expos, LLC) harmless from all claims and liabilities whatsoever. Further, the applicant, agent, employee or assignee shall not hold (QSC Expos, LLC) EXPO MANAGEMENT or THE EXPO LOCATION MANAGEMENT accountable for or liable, in case of fire, water, earthquake, and other acts of God or any accident or loss therein related. QSC Expos, LLC after setting forth an effort in good faith promoting the Expo cannot be accountable for an exact number of consumers visiting the Expo.

## 9) EXHIBIT CARE

Arrangement of merchandise in the booth must be attractive, neat and orderly displayed at all hours of opening days of Expo. EXHIBITOR must protect the Expo center facility and property from damage done by the EXHIBITOR, its employees, representatives, and agents. Nothing may be tacked, nailed, taped, glued or in any way attached to Expo Center property. Any repair cost incurred to repair such damage will be assumed by the exhibitor. EXHIBITOR will drape or have draped all front and side sections of Tables. Janitorial services will sweep and clean aisles and empty trash canisters. Exhibitors are responsible for keeping exhibits clean and orderly. Trash should be placed in the aisles for pick up at the close of the show each day.

## 10) INSURANCE

Exhibitors must carry and maintain insurance during the period of the Expo in which he or she exhibits, including move-in and move-out days at his or her sole cost and expense.

## 11) SECURITY

24 hour Security is provided during and after Expo hours. Although ample security is available during the three day event, it is always wise to man your booth at all times during the Expo hours. Show management is not responsible for theft or damage to your property. The exhibit hall must be vacated within 1/2 hour after the show closing. To re-enter the exhibit hall, please present your signed Exhibitor pass.

## 12) SALES TAX (When applicable)

MUST BE COLLECTED ON ITEMS SOLD. Sellers must have a valid state resale license. All Sales Tax Collected MUST be paid to the applicable state. Floor selling or soliciting is prohibited except from booths. Any violator, not renting a booth will be ordered to vacate the premises immediately as within the judgment of QSC Expos, LLC.

## 13) CHARACTER OF EXHIBITS

QSC Expos, LLC has the right to refuse any exhibit or any exhibitor, which or who in the opinion of the Expo Management is not in keeping with the character of the Exposition, and may at any time without assigned cause, and without notice, cancel the agreement and remove the lessee, his agents and property from the building. In the event of such cancellation, the exhibitor hereby waives any claim for damages and/or for the recovery of any rental monies. QSC Expos, LLC will NOT allow product and/or exhibit exclusives except for the presenting sponsors.

## 14) CANCELLATION

An administrative fee of \$150.00 per 10 x 10 is non-refundable. The balance of the booth fee is refundable provided the cancellation notice is received in writing by QSC Expos, LLC, no later than 60 days prior to the Expo date. The balance of the booth fee is non-refundable when cancellation (regardless of reason) is received less than 60 days prior to the Expo. Management reserves the right to dispose of unpaid space and the right to dispose of space that is contracted and paid for, but which is not set-up during Expo move in time, within the judgment of the Expo management. QSC Expos, LLC has the right to cancel an Exhibitor Contract, in the event of any violation of specific rules and regulations, without a refund. QSC Expos, LLC has the right to an administration fee of \$35.00 for all returned checks, Enforced by the NV Law.

## 15) FLAMMABLE MATERIALS

No combustible decorations or drape material shall be used. All materials must be flame proof, as directed by state fire ordinance. Exhibitor hereby agrees to accept full responsibility for all and full compliance with National, State and City regulations in the provision and maintenance of adequate safety devices and condition for operation. PROHIBITED ARE: Balloons, Gas, Odor Bearing Products, Hazardous Chemicals, Paint & Spray Cans.

## 16) SIGNS

Hand written or painted non-professional signs are NOT permitted.

## 17) NOISE CONTROL

The use of any sound equipment is prohibited without prior written approval of Expo Management.

## 18) SMOKING

Absolutely NO smoking is permitted in the Expo Halls at any time.

## 19) ISSUES NOT COVERED HEREIN

The Expo Management QSC Expos, LLC shall rule upon all matters or issues not covered herein, regarding questions, disputes, or problems which may arise pertaining to issues not specifically covered and/or agreed upon in the foregoing paragraphs of this contract, and such ruling, when made, shall be binding both on the EXHIBITOR and QSC Expos, LLC.

## 20) TEAR DOWN

Exhibitors may not under any circumstances begin dismantling their booths prior to the official close of the Expo.

## 21) CONTRACT

This contract will be governed by the laws of the State of Nevada. Any disputes arising under disagreement shall be submitted for resolution to the state of Nevada Courts located in Washoe County. The prevailing party should be entitled to recover its legal costs including attorneys fees related to enforcing the terms of this agreement from the non-prevailing party. The Exhibit space contracted upon receipt by management shall constitute a valid and binding contract. If due to circumstances beyond the control of Management, the Expo should be canceled, the contracted Exhibitor shall waive any claims for damages or compensation. All exhibits and exhibitors are subject to the rules & regulations. This contract when signed and approved by management shall be considered a binding agreement between the two parties.